

# **Mesa View HOA #2**

## **Request for Annual Notice of Address, Representative and Rental Status**

California Civil Code §4041 requires each owner of a property within a home owners association to annually provide written notice to the HOA of all of the following information. Please complete and return the form to the HOA within 30 days. If the requested information is not provided, the property address will be used for notices.

### **1. Homeowner's Name**

### **2. Property Address**

### **3. HOA account number**

### **4. Phone Number**

### **5. Email Address**

### **6. The address to which notices from the HOA are to be delivered.**

### **7. An alternate or secondary address to which HOA notices are to be delivered.**

### **8. The name and address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your absence.**

### **9. Is the property:**

**Owner occupied?**

**Rented?**

**Vacant?**

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### **Document Delivery Preferences**

California state law requires HOAs to individually deliver numerous documents to homeowners each year, including the budget, reserve study, financial review, and collection policy. All of these documents are available on the HOA's website (mesaviewhoa2.com). You can elect to receive all correspondence from the HOA electronically (ie, in PDF format), or have paper copies mailed to you.

Please select one of the options below and provide a delivery address.

Please print clearly!

Please send all HOA correspondence electronically to ...

Please mail paper copies of all HOA correspondence to ...

**HOA Account Number**

**Homeowner signature**